

# Call for Quotations:

# Project Lighthouse Digital Distribution Expert



## About the Digital Distribution Expert Role

Working alongside the Producer and the Live Stream team, the Digital Distribution Expert will manage the strategic delivery and reach of the project's digital content.

This role is critical to maximising audience reach. The Expert will ensure that the final broadcast and the Digital Educational Packs (created in collaboration with the artistic team and Producer) are successfully distributed to schools, youth groups, and global audiences. Additionally, this role will support the content planning schedule to ensure a consistent and effective digital rollout.

### Role

Digital Distribution  
Expert

### Project Timeline

May 2026 –  
October 2026

### Indicative Budget

Approximately €3,750  
+ VAT

(inclusive of travel and expenses)

### Location

Remote / Hybrid

(Coordination with Sligo and Derry  
teams)

### Submission Contact

Mariia Levko –  
[mariia.projectlighthouse@gmail.com](mailto:mariia.projectlighthouse@gmail.com)

### Application Deadline

Fri 10 April 2026, 5pm



Sligo County Council  
Comhairle Chontae Shligigh

**Sligo.**



Cabús um Fhorbairt Pobail Aikill Shligigh  
Sligo Local Community Development  
Committee



**PEACEPLUS**  
Northern Ireland - Ireland

Co-funded by the



European Union



UK Government



Riádas na hÉireann  
Government of Ireland



Northern Ireland  
Executive

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## Key Responsibilities

- **Digital Education Packs:** Manage the distribution of specialized digital packs. Content is to be created and agreed upon by the artistic team and the Producer; the Expert is responsible for the technical delivery to target groups.
- **Content Planning:** Aid in the creation and management of a content planning schedule to ensure consistent digital engagement leading up to the final showcase.
- **Educational Network Outreach:** Create and utilize a database of secondary schools and youth organizations (North and South) to manage the delivery of digital assets.
- **Platform Management:** Oversee the hosting of project videos and educational resources to ensure they are high-quality, accessible, and user-friendly for educators.
- **Analytics & Verification:** Track all digital engagement (views, clicks, downloads) and provide a final data report demonstrating how we worked to maximise audience reach.
- **Technical Liaison:** Work with the Live Stream team to ensure broadcast links are correctly embedded on partner websites/platforms (Hawk's Well, Millennium Forum, etc.).
- **Legacy Archive:** Ensure the final performance is archived digitally in a way that allows for long-term viewing after the project ends.

## Budget & Quotation Guidance

Applicants are invited to submit a quotation and proposal that includes:

- Professional fee for distribution and data management
- Platform hosting or software costs (if applicable)
- Time for tracking and final reporting
- Travel and related expenses

An indicative budget of **approximately €3,750 + VAT** is available for this role.

Quotations will be assessed based on technical capacity, experience with digital reach, and value for money.

## How to apply

Submit the following to [mariia.projectlighthouse@gmail.com](mailto:mariia.projectlighthouse@gmail.com)

- **CV** outlining experience in digital marketing, EdTech, or data analytics.
- **Short proposal** (max 2 pages) outlining your approach to maximising audience reach and managing educational distribution.
- **Quotation** including estimated time allocation and costs.

**Subject line: Project Lighthouse Distribution Quotation**